

# BETHEL PARK COMMUNITY CENTER

## 5151 PARK AVENUE

The Bethel Park Community Center continues to be the center of activity in the community. Frequently reserved for social and professional functions, the facility is becoming well known throughout the South Hills. The Community Center, with 40,495 sq. ft. of space, includes areas for special events and meetings, a full-service gymnasium, an exercise studio, walking track and a separate classroom. A large multi-purpose room has seating to accommodate 300 and is capable of being divided into three separate rooms. The Community Center also includes separate youth and adult lounges, game room, catering-style kitchen, stage, and an outside concession area on the lower level to serve the athletic field. Walking trails, playground equipment, and a lighted soccer/multi-purpose field are situated on the center's grounds.

Call 412-851-2910 for room reservations or other information.

**Hours of operation are:**  
**Monday - Thursday, 9 a.m. - 9 p.m.**  
**Friday - Saturday, 9 a.m. - 10:30 p.m.**  
**Sunday, Noon - 9 p.m.**

Open gym schedule is posted monthly



**IN ORDER TO ENSURE SAFETY FOR ALL  
 COMMUNITY CENTER USERS,  
 CHILDREN UNDER 12 MUST BE UNDER  
 DIRECT SUPERVISION OF AN ADULT AT ALL TIMES.**



## Community Center Facilities

**Multipurpose Room** This outstanding room can be divided into three separate sections to accommodate small and medium groups. With dividers open, the room can accommodate large group functions. The Multipurpose Room is perfect for weddings, showers, banquets, parties, meetings or other special events.

**Catering Kitchen** Consider adding this room to your rental when meals will be served at your event. Includes commercial ovens, grill, convection ovens, refrigerator, freezer, warming oven, coffee makers, microwave and dishwasher.

**Theatrical Stage** Does your event need a stage? The Stage may be rented in conjunction with the rental of Room B.

**Game Room** The Game Room has coin-operated games such as pool, pinball, video games, and more, available to residents of all ages to relax and play in a family environment. An adult or guardian must accompany guests under age 12.

**Youth Lounge** A kitchenette, couches, TV, VCR, DVD player, and game tables are all in the Youth Lounge. This is a perfect place for local teens to gather, relax and play a variety of games.

**Adult Lounge** Equipped with a kitchenette, couches, TV, VCR, DVD player, magazines and game tables, the Adult Lounge provides a comfortable atmosphere for anyone 21 years and over to relax, read, enjoy a card game with friends or watch television or a movie.

**Classroom** A general classroom space with tables and chairs to be used for youth and adult Recreation classes.

**Gymnasium** Includes one full-length and one ½ basketball court; can also be converted to three ½ sized courts. It has a total of eight basketball hoops. Also features three ½ size volleyball courts.

**Exercise Studio** A bright and open mirrored area to accommodate a variety of fitness and dance classes.

**Elevated Walking Track** Features a 1/12 mile cushioned walking track that overlooks the gymnasium.

**Day Lockers** May be used during your visit to the Community Center. No locks are permitted to remain overnight.

## Room Rental Information and Fees

Rental areas are available in the "Multipurpose Room" and include:

AREA	RATE	ADDITIONAL	ACCOMMODATIONS
Area A	\$90 for 4 hours*	\$30 per hr after first 4	Seats 60
Area B	\$275 for 4 hours*	\$80 per hr after first 4	Seats 150
Area C	\$90 for 4 hours*	\$30 per hr after first 4	Seats 60
Areas A, B, & C	\$400 for 4 hours*	\$115 per hr after first 4	Seats 350
Catering Kitchen	\$100 per event		
Stage	\$50 per event		(With Area B only)
Alcohol Permit	\$25 per event		
Security/Damage Deposit	\$100 per area rented		Due one week prior to date of event.

\*Rate is for the first four hours. **Maximum rental time per event is 9 hours.**

**RENTAL RATES SUBJECT TO CHANGE.**

## Rental Procedures

The following procedures must be adhered to when renting a room at the Bethel Park Community Center:

- Rentals are available to Bethel Park residents only.
- Rental requests must be submitted in writing and should include: Name, Address, Telephone, Number of Guests Expected, Date Requested, Time Requested, and Purpose of Rental. Pre-printed request forms are available at the Community Center front desk.
- Applicants will receive a letter notifying them if space is unavailable.
- If space is available for requested rental date, a letter, Reservation Permit, and Terms and Conditions will be returned to applicant for completion. A 25% payment of total charges is required at the time of application submission.
- The balance of total charges is due at least 30 days prior to event date.
- Any cancellation 60 days or more from date of initial payment requires forfeiture of 50% of initial payment.
- Any cancellation within 30 days of approved event requires forfeiture of entire initial payment, up to 50% of total rental charges.
- Any use of the Community Center which requires Municipal staff to stay after the scheduled closing time shall be charged an additional \$35 per hour for any portion of an hour that may be needed.
- Rental rate includes the set-up of tables and chairs.
- Renters will be responsible to visit the Community Center one week in advance of their event to sign-off on all seating/room arrangements. The security/damage deposit should also be paid at this time. Rate: \$100 per area rented.



The Community Center and Municipal Offices will be closed for the following holidays:

### Christmas

Friday, December 25, 2009

### New Year's

Friday, January 1, 2010

Municipal Offices will be closed for the following holiday:

### President's Day

Monday, February 15, 2010

**The Community Center will be OPEN.**

## BETHEL PARK COMMUNITY CENTER ADULT AND YOUTH CLUBS

The **South Hills Stamp Club** meets at the Center monthly. New members of all skill level are welcome to attend. Each month, members complete make and take cards using a variety of stamping techniques. Call 412-835-6215 for information and meeting schedule.

The **Woodcarvers Club** meets every **Tuesday from 1:00 – 3:30 PM**. Carvers of all skill levels are welcome to join this group. Club members display their finished creations at least once a year at the center.

The **South Hills Lacemakers Club** meets at the Center monthly. Lacemakers of all skill levels, including beginners, are welcome to attend. Samples of finished projects will be displayed in the Community Center. Call 412-833-3239 or 724-972-7801 for more information and a meeting schedule.

The **Knitting Club** meets each **Monday from 9:30 AM – noon**. All skill levels are welcome to attend, including beginners.

**Bethel Park Artist Guild** meets periodically on **Thursdays from 1:00 - 2:30 PM**. Membership is open to Bethel Park artists of any medium. Club members' work is displayed at the Center throughout the year. Call the Artist Guild at 412-831-0639 for schedule and additional information.

**Community Center Garden Club** members plant and maintain the flowerbeds surrounding the Center. New members are always welcome. Call the Center at 412-851-2910 for more information about the group.

Call the Bethel Park Community Center at 412-851-2910 for information on all of our activities. If you have a special interest and would be interested in helping to form a new club or activity group, contact the Community Center Director, Cathy Muscato, at 412-851-2912.