

BETHEL PARK MUNICIPAL AUTHORITY
MEETING MINUTES
October 12, 2023

1. Call to Order 7pm

Chairman Alan Stone called the meeting to order at 7:00 PM

2. Roll Call

Secretary Bruce Beaver called the roll. Present for roll call:

Messrs: Alan Stone, Bruce Beaver, Jim Hannan, Dave Brodnos, William Ruhl, and Dan Cheberenchick. Also present: Mr. Scott Dunn, Plant Supervisor and Mr. Jake Miller, Assistant Plant Supervisor; Mr. Joseph Gaydos, Solicitor; Mr. Daniel Goodwin of Wade Trim; Ms. Abigail Corrigan, Bethel Park Assistant Engineer; Mr. Joe Janosik, Bethel Park Council Ward 5; and Mr. John Oakes, Bethel Park Council Ward 3.

3. Approval of minutes of the September 28, 2023 meeting

a. Mr. Cheberenchick moved to approve the September 28, 2023 meeting minutes. Mr. Hannan seconded. Roll call was unanimous. Motion passed 6-0.

4. Correspondence

There was no correspondence.

5. Treasurer's Report

Mr. Cheberenchick, Treasurer, reported on the accounts held at The Bank of New York Mellon as of September 30, 2023.

a) Mr. Goodwin reported that Wade Trim is talking with Pennvest about options to borrow additional funding to cover the anticipated significant funding shortfall for the Grit and Headworks Project. The Pennvest Application was submitted several weeks ago. The BPMA is on the Pennvest Planning Meeting Agenda November 8, 2023 at 10:30 AM. Mr. Goodwin, Mr. Dunn, Mr. Stone, Mr. Cheberenchick and Mr. Hannan will attend if they are available. The local Pennvest representative is also invited to attend. BPMA representatives will discuss the plans for the project. Pennvest will discuss the schedule, what the BPMA needs to do and current borrowing rates. If all goes well, the BPMA will move forward on the next steps for the application.

6. 2024 BPMA Budget

Mr. Goodwin advised the Board that he is working on the Annual BPMA Budget for 2024. Mr. Goodwin stated that working from the 2023 Budget to adjust the items as needed and determine a draft number for 2024 expenses.

Mr. Goodwin explained that he increased the Engineering Budget from \$283,000 in 2023 to \$331,000 in 2024. This is due to anticipated increased modeling, consent order work and GIS work. Mr. Dunn added that Mr. Volkwein's, PE, Wade Trim, work on the GIS will be covered under the 2024 Municipal Budget.

Mr. Goodwin explained that he did not change the budget amounts for the BPMA Board members, Mr. Gaydos and other budget areas that will not change. Mr. Goodwin will send the Draft 2024 Budget with the 2023 Budget to the Board members for review.

The Board discussed the 2024 Draft Budget.

The Board agreed to send the Preliminary Draft 2024 Budget to Bethel Park Council for the Council Budget meetings, per feedback from Mr. Oakes and Mr. Janosik.
The Board will review the Preliminary Budget and plan to vote on the Final 2024 BPMA Budget at the October 26, 2023 Board meeting.

7. Facility Discussion and Superintendent Report

a) Treatment Plant, Pump Station operations update

Mr. Dunn reported on the WWTP and LRPS:

- i. They are waiting on the Headworks Project Permits from the DEP. All the DEP questions have been answered and submitted.
- ii. Mr. Kevin Garber, Babst Calland Attorney at Law, has submitted the BPMA response to the NPDES appeal. There has been no response yet.
- iii. Staff did major service on the UV System today.
- iv. The parts for the automatic wiper system are in at the Plant. Mr. Dunn will schedule the factory tech to come to the Plant and teach the staff how to disassemble the system.
- v. The new hot water tank system will be installed October 18, 2023. The installer has been to the Plant and is ready to go.
- vi. The Heat Exchanger Project started today. They will be on site until finished.
- vii. Staff finished dropping and cleaning the rest of the primary clarifiers. Also, the thickener and sewer grates have all been cleaned.
- viii. Mr. Dunn continues to work with Elcon on the auto-dialer call out system which will be replaced with a 1911 call out system.
- ix. Mr. Dunn has not been contacted recently by the LRPS resident about noise from the station.
- x. The contractor will install the surge protector system at LRPS when the parts are on site.

b) Interceptor Lining Additional Work

Mr. Dunn and Mr. Goodwin reported on the additional interceptor lining work:

Insituform will be cleaning, lining and cctving at the end of October 2023. The expectation is to finish the work in 2 weeks if all goes well.

c) System Work

i. Mr. Dunn advised the Board that the Bethel Park (BP) is tied in with Mt. Lebanon on Painter's Run and Upper St. Clair (USC) on Brush Run. Mr. Dennis Flynn, Gateway Engineers, representing Mt. Lebanon, came to the Plant today to discuss the Painter's Run Project. Mr. Dunn explained the Bethel Park plans for Painter's Run to him. Mr. Flynn will discuss the BP plans with Mt. Lebanon representatives. Mr. Dunn will discuss the plans with Ms. Denne, Bethel Park Municipal Manager. There will be a meeting with BP and Mt. Lebanon on December 14, 2023 to discuss cost sharing and the direction to move forward. They will discuss if it is better to combine the projects or to move forward separately. Mr. Dunn added that BP is 2% of the Painter's Run system and contributes 4 million gallons of water per year.

The Board discussed Painter's Run.

USC has not contacted BP about Brush Run.

ii. Mr. Dunn informed the Board that after the BPMA financial standing for projects already spent and for scheduled projects is determined the BPMA will need to consider future costs in the BP Elementary School area. The Elementary School work is prepped and construction is ready to start.

Mr. Dunn stated that he, Mr. Robert Hicks, Bethel Park Storm Water, and his storm water team went to the area of the Elementary School construction and dug up a storm sewer. They discovered that the storm sewer mapping is completely wrong. The storm water sewer was never built and the water is running through residents' backyards.

Mr. Hicks will adjust the BP stormwater contract by rescheduling some projects until 2024 and adding this storm sewer work to fix the problem.

Mr. Dunn added that by the fall of 2025 the BPMA will need its portion of the sanitary upgrade going across Rt. # 88 and the work in the Phillippi Drive area completed. This is to prevent problems with the sanitary sewer system after the BP Elementary School opens. The BPMA will need to consider the funding for this sanitary sewer work.

The Board discussed the sanitary sewer work in this area.

8. Municipal Engineering Reports- South Park, Bethel Park

a) Bethel Park

Ms. Corrigan reported on BP projects:

- i. Work is continuing on the 2023 contracts. They are waiting on Rotor Rooter and Jet Jack to return and finish their last few items.
- ii. Robinson continues to do cctv work in the Phillippi Drive neighborhood. Ms. Corrigan will review the videos for additional sanitary sewer issues that need addressed.
- iii. Ms. Corrigan is working on designing the 2024 projects. She is prioritizing and budgeting the work.
- iv. Ms. Corrigan is getting additional submissions for lateral inspection videos and submitting the data. She has also been observing dye tests on commercial properties.
- v. Last week Ms. Corrigan met with ALCOSAN to discuss if any of the 2024 projects she is considering would be GROW Grant eligible- particularly Consent Order work.
- vi. Ms. Corrigan is reviewing smoke testing results where there are unresolved issues which may be eligible for an ALCOSAN match.

b) Consent Order

- i. McLaughlin Run- There was an Engineers' Meeting this past week to discuss the alternatives to be incorporated into the Alternative Analysis Report due at the end of 2023. There is a strong desire to incorporate language endorsing lining the interceptor in this watershed as a wet weather mitigation strategy.
- ii. Mr. Stone asked for an update on the Memorandum of Understanding (MOU) and any additional news. Mr. Goodwin stated that Mr. Gaydos reviewed the MOU which is very technical. The content of the MOU covered the items discussed. The scope of work was adequate to meet the Consent Order requirements. Mr. Goodwin also informed the Board of the topics discussed at yesterday's Consent Order meeting. The Board discussed the topics. Mr. Goodwin stated that the October 25, 2023 Consent Order meeting topics will be new alternatives, scheduling and due dates.

c) Mr. Beaver reported on South Park's projects:

- i. The South Park drawings and bid packages for the 2023 CDBG work were sent to SHACOG. There is no update yet.
- ii. South Park has their SCACOG truck cctv'ing and cleaning in the Township.
- iii. They are looking for projects for 2024 and have identified some problem areas and repair work.
- iv. Jet Jack is back in town to finish their work.
- v. Dye tests continue.
- vi. South Park applied for a 2024 CDBG.

9. Professional Engineering Services Report

Mr. Goodwin reported on Wade Trim's projects:

a) Planning

- i. The Bethel Park Trail of Lots Planning Module was discussed and approved by the Board at the September 21, 2023 Board meeting. The engineer that submitted the planning module inadvertently left out 2 sections.

Mr. Goodwin received the sections and presented them to Mr. Stone for his signature. Mr. Stone signed the documents electronically and will send them to Mr. Goodwin and Ms. Espadas.

ii. Mr. Dunn advised Ms. Corrigan to provide the TAP Request Letter to the Board for approval at the October 26, 2023 meeting. The Bethel Park TAP Request Letter will need to be returned to the DEP soon. The TAP request will be added to the October 26, 2023 Board Meeting Agenda.

iii. Mr. Goodwin has received information on the Bethel Park Shopping Center. He has not received a planning module.

b) Collection System projects

i) The Board approved an additional \$10,000 for Insituform mobilization to do the lining for \$129,000. Since this has been approved, the change order is a formality for documentation purposes. Mr. Stone executed and electronically signed the documents to be sent to Mr. Goodwin and Ms. Espadas. The work is expected to take a week, weather permitting.

c) Consent Order

i. Ms. Corrigan continues to get data on Orchard Avenue from ADS meters in the system.

ii. Saw Mill Run- Wade Trim is working on a model with the current information. They are continuing to get data and are coordinating it with the GIS information.

iii. Painter's Run/ Brush Run- Wade Trim is working with Gateway Engineers. The timeline is for Painter's Run is tentatively September 2025. Brush Run should be much sooner.

c) WWTP

i. They are waiting for Headworks Permit from the DEP. Mr. Goodwin is attempting to schedule a meeting with the DEP.

ii. The Heat Exchanger Project has started.

d) Emergency Entrance to the WWTP

i. Mr. Goodwin reported that all the revised documents have been submitted to South Park.

The emergency entrance can move forward if South Park accepts the BPMA response and the Grading Permit is in place.

e) H2O Grant

Mr. Stone reported that the State Budget has not been approved yet. When the budget is approved, the BPMA needs to get on the agenda for their application review.

10. Solicitor's Report

Mr. Gaydos had no additional comments.

11. General Comments

i. Mr. Janosik advised the Board that the Bethel Park Planning and Zoning Commission approved the Bethel Park Shopping Center Plan. The plan will now go to the Bethel Park Council for approval. The Board discussed the shopping center plans.

ii. Mr. Brodnos requested copies of the current BPMA By Laws for the Board.

The Board discussed the By Laws. Mr. Gaydos will provide an electronic copy to the Board of the current By Laws for review and updating as needed.

iii. Mr. Stone advised the Board that the scanned BPMA Minutes are missing from Sharepoint. Ms. Karen Colussi, Director of Bethel Park IT Technology, will locate the missing minutes and repopulate them into the BPMA Sharepoint per Mr. Stone's request. Mr. Stone will request that the Board approve the scanning of the remaining BPMA Minute Books.

iv. Mr. Hannan recommended finding out how much water is coming in to South Park from Washington County before meeting with Pennvest. Financing rates are much less in Washington County than Allegheny

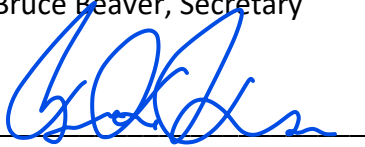
County.

v. Mr. Miller informed the Board that there were no violation at the Plant in September 2023.

vi. Mr. Stone advised the Board that since the BPMA is moving to electronic document signing, Mr. Hannan will be added to the Requisitions electronic document signing distribution list

With no further business to conduct, Mr. Ruhl motioned to adjourn. The meeting adjourned at 7: 51PM.

Bruce Beaver, Secretary



Date- 10.24.2023