

**MUNICIPALITY OF BETHEL PARK**  
**PLANNING AND ZONING COMMISSION ANNUAL MEETING**

**January 9, 2019**

**MINUTES**

Chairman Frank Mingrone called to order the January 9, 2019 Regular Meeting of the Bethel Park Planning and Zoning Commission at approximately 7:30 pm in the Council Chambers of the Municipal Building.

**A. ROLL CALL**

Present were: Ms. Cleary, Mr. Fisher, Mr. Fuehrer, Mr. Mingrone, Mr. Raeder, Ms. Rios-Myers, Ms. Smith and Mr. Viehman.

Also present: Ashley Moore, Municipal Planner and John Quinlisk, Environmental Engineer

**B. COMMUNICATIONS**

Mr. Mingrone asked if there were any communications. Mr. Raeder noted that there was none.

**C. APPROVAL OF MINUTES**

A motion was made by Mr. Fuehrer and seconded by Mr. Raeder to approve the minutes of the meeting of December 12, 2018. The motion was approved with eight (8) in favor and none opposed.

**D. CITIZENS COMMENTS**

Mr. Mingrone asked if there were any citizen's comments. There was none.

**E. OLD BUSINESS**

Mr. Mingrone asked if there was any old business. There was none.

**F. NEW BUSINESS**

Mr. Mingrone asked if there was any new business. There was none.

Mr. Mingrone asked about Ameri-Sources additions. Ms. Moore said that they have been back and forth on two more additions but have backed away from future additions at this time and are trying to complete their bigger addition. Mr. Raeder asked if what they have started is complete. Ms. Moore answered no; they ran into soil issues where they wanted to put their equipment. They will move their equipment elsewhere but still complete the addition.

**G. OTHER ITEMS**

## **1. Election of Officers**

A motion was made by Mr. Fuehrer and seconded by Mr. Fisher for the same officers. The Commission discussed that there will be individual nominations for each office. Mr. Mingrone declared there would be individual nominations.

A motion was made by Mr. Raeder and seconded by Ms. Rios-Myers to nominate Mr. Viehman. There was a call for any more nominations. A motion was made by Mr. Fuehrer to nominate Mr. Mingrone. Mr. Mingrone refused the nomination. There were no more nominations made. A motion to close nominations for Chairman was made by Mr. Raeder and seconded by Mr. Fuehrer. By a vote of eight (8) in favor and none opposed, Mr. Viehman was approved as Chairman.

A motion was made by Mr. Viehman and seconded by Mr. Fisher to nominate Mr. Raeder as Vice-Chairman. There was a call for any more nominations and there were none. A motion to close nominations for Vice-Chairman was made by Mr. Fisher and seconded by Mr. Fuehrer. By a vote of eight (8) in favor and none opposed, Mr. Raeder was approved as Vice-Chairman.

A motion was made by Mr. Raeder and seconded by Mr. Viehman to nominate Ms. Rios-Myers as Secretary. A motion to close nominations for Secretary was made by Mr. Raeder and seconded by Mr. Fuehrer. By a vote of eight (8) in favor and none opposed, Ms. Rios-Myers was approved as Secretary.

Mr. Mingrone discussed this is a time for change, and talked to the newer commissioners about asking questions and reflected on his time as Chairman on the Commission and different applications that have been submitted. Mr. Dixon talked about how he started on the Commission and talked about the work the Commission has done. Mr. Viehman reiterated on asking questions and reflected on his time being on the Commission.

## **2. Planning & Zoning Commission Annual Report - Reporting Year 2018**

A motion was made by Mr. Fuehrer to approve the Bethel Park Planning and Zoning Commission Annual Report Reporting Year 2018, as presented by staff. The motion was seconded by Mr. Raeder. The motion was approved with eight (8) in favor and none opposed.

## **H. ADJOURNMENT**

A motion to adjourn was made by Mr. Fuehrer. There was no second heard but all were in favor and the Chairman declared the meeting was adjourned at approximately 7:48 p.m.