



Municipality of Bethel Park Zoning Certification Letter Requirements

Request for a zoning certification must be made in writing. The letter is to include the following information:

1. Property address (Including Tax ID Number),
2. The name of the person filing for the Zoning Certification,
3. The address to send the zoning certification. If the letter is to be faxed to the recipient, the letter must include the fax number in which the letter is to be sent. If it is to be e-mailed, include the e-mail address it is to be sent. The original will be forwarded via US Mail,
4. The date in which the letter is to be received by the person requesting the letter,
5. Names of all persons to receive a copy of the letter (including their fax number), and
6. If the applicant is proposing a change in use, then provide a brief explanation of the proposed new use.

The letter request is to be accompanied with a Check for \$50.00. The check is to be made out to the Municipality of Bethel Park.

Address: Municipality of Bethel Park
Attn: Municipal Planner
5100 West Library Avenue
Bethel Park, PA 15102

Depending on the extent of the research necessary to complete the request, a response is typically completed within 7 to 14 days.